



Internship Program

Undergraduate/Graduate Students

If you are seeking an excellent learning experience in the human services field, consider becoming an intern with Communities In Schools of Lake County, located in East Chicago, Indiana

Who: Majors in Criminal Justice, Psychology, Sociology, Social Work or related Social Sciences and Business.

What: Gain professional knowledge and skills while earning credits toward graduation.

Gain exposure to various components of community social services and working within a public school setting.

Gain vital experience required by future employers.

Why: To prepare to enter the work force after graduation.

When: Per semester guidelines, internships are offered throughout the year for flexibility in scheduling.

Where: Communities in Schools of Catoosa County
100 West Chicago Avenue
East Chicago, Indiana 46312
219-378-9114
www.cislakecounty.org

Internship Minimum Requirements

- Completion of required undergraduate/graduate studies prior to applying for an internship.
- Time commitment preferred is a full semester of 13 weeks with a minimum of two full days worked each week.
- Selection is determined through the recommendation from educational facility, an interview process and a criminal background check.
- Assignments or project will be based on academic background, interest of the student, staffing needs of the program and supervisor availability.
- A strong interest in working with high school aged youth and their families.

Potential Experiences and/or Projects

- Become familiar with community-based resources
- Learn how CIS tracks and maintains cases through its information systems
- Public relations/web site management/social networking
- Develop and monitor a CIS attendance program
- Develop and manage a mentor program
- Work with students on a service learning project
- Work with students on a job shadowing program
- Observe all facets of a non profit organization – management and program implementation